OFFICIAL DOCUMENT 1

Student Academic Record

Postgraduate Certificate in Business Administration

Full name: **Tomáš Garrigue Masaryk**
Nationality: **Poland**
Student ID: **0000000000**
Degree name: **Postgraduate Certificate in Business Administration**
Degree accreditation level: **ECTS Accredited (EQF7)**
Degree completion status: **Completed**
Date of award: **15 September 2026**
Official accreditation information: **Degree listing on MFHEA website in Europe**
Average (percent): **100%**
Cumulative GPA: **4**

Course title	Completed	Hours	ECTS credits	US percent	GPA
Tier 1:					
Effective Managerial Communication	15/09/2026	75	3	100%	4
Supply Chain Management	15/09/2026	75	3	100%	4
Creativity and Innovation	15/09/2026	75	3	100%	4
Ethical Issues for Managers	15/09/2026	75	3	100%	4
Leading People, Teams and Organisations: Organisational Theory	15/09/2026	75	3	100%	4
Technology and Operations Management	15/09/2026	75	3	100%	4
Strategic Economics	15/09/2026	75	3	100%	4
Business Negotiations	15/09/2026	75	3	100%	4
Marketing Strategy	15/09/2026	75	3	100%	4
Business Leadership and Strategy	15/09/2026	75	3	100%	4
		750	30	100%	4

Pickering Global Campus

WOOLF

Transcript issued and signed on 15 September 2026 by:

Dr. Joshua Broggi
President

IWOOLFI Higher Education Institution License Number 2019-015

Jiang Shengbo Lester
Dean of Pickering Global Campus

Student credentials

SAMPLE

SAMPLE

europass

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition.

Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. Information identifying the holder of the qualification

1.1. Full name: Tomáš Garrigue Masaryk

1.2. Date of birth (dd/mm/yyyy): 15/09/2026

1.3. Student identification number: 0000000000

2. Information identifying the qualification

2.1. Name of qualification and (if applicable) title conferred (in original language):
Postgraduate Certificate in Business Administration

2.2. Main field(s) of study for the qualification: Business Administration

2.3. Name and status of awarding institution (in original language): Woolf

2.4. Name and status of institution (in different from 2.3) administering studies:
Woolf (established in 2018) is an accredited Higher Education Institution in Malta with license 2019-015 from the Malta Further and Higher Authority.

2.5. Language of instruction/examination: English

3. Information on the level and duration of the qualification

3.1. Level of qualification: ECTS Accredited (EQF7)

3.2. Standard Programme Length: 6 months

3.3. Standard Programme Delivery Length: 6 months

3.4. Access requirements: Undergraduate Degree or Equivalent

4. Information on the programme completed and the results obtained

4.1. Programme learning outcomes:

Knowledge

a) Students will be able to critically evaluate theories of organisational structures, management techniques, business models, and methods of market entry, and improving product metrics.
b) Students will be able to recall specialised knowledge, including knowledge which is at the forefront of business, finance, marketing, risk management and compliance, globalisation, data analytics, digital transformation, and leadership.
c) Students will be able to critically analyse the societal, regulatory, and political contexts, global and local, in which real-world businesses operate.
d) Students will be able to apply current best practices used by businesses

to create value for stakeholders and selected customers and consumers.
e) Students will be able to apply data-driven, quantitative patterns of thinking beyond that regular knowledge typically associated with the entry level of the programme.
f) Students will be able to formulate research-based solutions to practical problems in environments of incomplete information.
g) Students will be able to manage decisions with autonomy in complex and unpredictable environments.
h) Students will be able to organise projects and people in a way that is responsive to changes in the wider business environment.
i) Students will be able to demonstrate learning skills needed to maintain continued, self-directed study.
j) Students will be able to critically analyse and apply governance concepts and ESG principles to enhance ethical decision-making, regulatory compliance, and organisational performance across industries.

Skills

a) Apply advanced, innovative, and multi-disciplinary problem-solving skills.
b) Communicate business plans clearly and unambiguously to specialised and non-specialised audiences.
c) Demonstrate advanced abilities related to operational procedures and implement them in response to changing environments.
d) Critically evaluate alternative approaches through analytics, computational methods, and modelling on the basis of academic scholarship and case studies, demonstrating reflection on social and ethical responsibilities.
e) Formulate business judgements and plans despite incomplete information by integrating knowledge and approaches from diverse domains including anthropology, ethnography, and sociology.
f) Enquire critically into the theoretical strategies for executing a business plan.
g) Exhibit new skills in response to emerging knowledge and techniques and demonstrate leadership skills and innovation in complex and unpredictable contexts.
h) Demonstrate professional norms, values, and skills in a real-world business environment.
i) Apply technological skills to generate innovative solutions and improve business outcomes by aligning technological capacity of the organisation/business with high-impact leadership.
j) Evaluate and communicate the impact of ESG standards and corporate governance practices on business operations, demonstrating sound judgement in recommending strategic initiatives that promote sustainability, risk management, and long-term value creation in diverse corporate settings.

Competencies

i) Formulate research-based solutions to practical problems in environments of incomplete information.
ii) Manage decisions with autonomy in complex and unpredictable environments.
iii) Organise projects and people in a way that is responsive to changes in the wider business environment.
iv) Demonstrate learning skills needed to maintain continued, self-directed study.

4.2. Programme details, individual credits gained and grades/marks obtained: Refer to the first page of this transcript

4.3. Grading system and, if available, grade distribution table: Refer to the first page of this transcript.

5. Information on the function of the qualification

5.1. Access to further study: Degree Programmes may entitle access to EQF8 Level Study

5.2. Access to a regulated profession (if applicable): Not Applicable

6. Additional information

6.1. Further information sources: **https://woolf.education/regulation/regulatory-resources**

7. Certification of the supplement

7.1. Transcript issued and signed on 15 September 2026 by:

7.2.

Dr. Joshua Broggi
President

7.3.

Jiang Shengbo Lester
Dean of Pickering Global Campus

7.4. Official stamp or seal:

GPA	US grade	US percent	UK mark	UK classification	Malta grade	Malta mark	Malta classification	Swiss grade
4	A+	97-100	70+	First class honours	A	80-100%	First class honours	6
3.9	A	94-96	67-69	Upper-second class honours	B	70–79%	Upper-second class honours	
3.7	A-	90–93	65–67	Upper-second class honours				5.5
3.3	B+	87–89	60–64	Lower-second class honours	C	55–69%	Lower-second class honours	
3	B	84–86						
2.7	B-	80–83	55–59	Lower-second class honours				5
2.3	C+	77–79	50–54	Third class honours	D	50–54%	Third class honours	
2	C	74–76						
1.7	C-	70–73	45–49	Third class honours				4.5
1.3	D+	67–69	40–44	Ordinary/unclassified				
1	D	64–66	35–39	Ordinary/unclassified				
0.7	D-	60–63						4
0	F	Below 60	Below 35		F	45–54%		1-3.5